

THE 27TH ANNUAL
BRIDAL EXPO 2012

PRESENTED BY THE DAVENPORT JAYCEES & QUAD-CITY TIMES

CONTRACT BETWEEN THE DAVENPORT JAYCEES AND VENDOR

Fill in the number of booths you need next to your option:

10'x10' booth space with backdrop drapery <u>in Expo Center</u> FULL payment and contract signed: _____ By April 30, 2011—\$500 _____ By August 31, 2011—\$575 _____ After August 31, 2011—\$650	10'x10' booth space with backdrop drapery <u>in Mississippi Room</u> FULL payment and contract signed: _____ By April 30, 2011—\$350 _____ By August 31, 2011—\$425 _____ After August 31, 2011—\$500	10'x40' space for limousines, trolleys, etc. <small>*Due to space constraints we are limited in the number of transportation vendors we can accommodate. First come, first served.</small> FULL payment and contract signed: _____ By April 30, 2011—\$1000 _____ By August 31, 2011—\$1100 _____ After August 31, 2011—\$1200
Optional Services: _____ Electricity, including wireless (\$60 in advance, \$75 day of) _____ 8' table & 2 chairs (\$30) If needing multiples, please note on the line		

PLEASE COMPLETE, SIGN AND RETURN THIS PAGE

Business Name: _____

Type of Business: _____

Contact Person: _____

Business Phone # _____ Contact Phone # _____

Email: _____

Business Address: _____

Special Request or Comments: _____

Would you like:

To receive a poster for your business? Yes No

To donate a door prize to the Bridal Expo? Yes No

Signature: _____ Date: _____

Please mail contract and payment to:
Davenport Jaycees
P.O. Box 3505
Davenport, IA 52808

** Checks can be made payable to the Davenport Jaycees*

For more information regarding this contract, please contact:
Heather Venema at heather.venema@gmail.com

CONTRACT DETAILS ON ADDITIONAL PAGE!

BRIDAL EXPO 2012 SUMMARY

BOOTHS:

1. Each vendor is provided a back drop for the booth as part of the booth cost.
2. The package does not include any tables, chairs or electricity and wireless internet. All prices for these additional services are included in this contract.
3. Each vendor is provided a name plaque for hanging on back of booth if booth is reserved in far enough in advance. Those signing up after **December 31, 2011** should not expect the Davenport Jaycees to provide such a sign.

ADVERTISING:

1. A general advertising package will be provided by the Davenport Jaycees that promotes the event. This includes posters, websites, tickets, Facebook, print media, radio, and television.
2. To be included in our print advertising, your contract must be received no later than **October 31, 2011**. After that date, it will not be possible to get vendors on the posters. We will try to include you in subsequent print media, but make no guarantees. No discount is given for vendors signing up for the Bridal Expo and missing the advertising deadline.

STIPULATIONS:

I understand that as a vendor, I will participate in Bridal Expo 2012 on Saturday, January 28, 2012 and agree to the following:

- That to guarantee the right to a booth a signed contract and full payment must be received by the Davenport Jaycees. If not paid in full, my business forfeits the right to the booth and the Jaycees have the right to immediately release the booth for resale.
- That all payments to the Davenport Jaycees for the Bridal Expo 2012 are non-refundable. No refunds will be issued for any reason.
- That the Bridal Expo 2012 will take place under all weather conditions.
- That to be considered for a booth discount with larger prize donations, I must have contacted the Davenport Jaycees by August 31, 2011. Donations must be a minimum of \$2000 to be considered for a discount. Solicitations after this date will not be considered given advertising deadlines.
- That my business will be given the right to the lead list which will be accumulated from the Bridal Expo. This may be used in advertising my business but may not be resold, given, or distributed to any other person or business for any reason. The list is the property of the Davenport Jaycees. No guarantees are given for 100% correct information given to the Davenport Jaycees by expo participants.
- That I will be allowed to give away free samples from my booth location. I will not be able to block the aisles or go outside the boundaries of the booth with tables, trays, noise, or salespeople.
- That microphones, smoke machines, and candles will not be allowed to be used by any vendor. Music will be allowed, but must be kept low so as to not bother the booths in the area. Appropriate volume will be determined by the Davenport Jaycees. If the Davenport Jaycees request, I agree to immediately turn off all equipment.
- That there will be only one contract for booths accepted for the Bridal Expo 2012 from each home party company (i.e. only one booth contract accepted from Pampered Chef and one booth contract from Mary Kay.) Booth contracts will be given on a first come first serve basis in this instance once full payment is received.
- That contacting other vendors participating in the Bridal Expo 2012 to offer additional services will not be permitted without obtaining permission of the Davenport Jaycees.
- That I will not be able to sublet or sell any part of the booth I purchase to any vendor, business, or individual. From my booth I am only able to promote my own product or service and no other business. If I am a representative for other business, I may only have their name mentioned in the fliers or advertising of my own business and may not give away their fliers or business cards separately or put in as inserts. No equipment or representative from another business that does not have a booth in the Bridal Expo may be present in my booth at any time. Stated simply, you are only allowed to promote your product or service from your booth. Anyone breaking these rules will be asked to remove the item in question. On second request, the vendor will be expelled from the facilities immediately.
- That if any of the above sections of this contract are violated, I will be expelled from Bridal Expo immediately. I understand that if the Davenport Jaycees do this, I will not be refunded any portion of my payment.
- That except for any negligence of the Davenport Jaycees, I the vendor, will protect, indemnify, and hold harmless the Jaycees, River Center and the City of Davenport from and against any and all loss, costs, damage, and expenses occasioned by, or arising out of any accident or other occurrence causing or inflicting injury and/or damage to any person in or around the leased premises.

REMEMBER: KEEP A COPY OF THIS CONTRACT FOR YOUR OWN RECORDS!